Ysgol Awel y Môr

Children Looked After (CLA) Policy

Policy owned by	Date adopted by the Governing Body	Signed on behalf of the Governing Body	Review date
C Foulkes - Headteacher	Summer 2026		Summer 2027

Version	Date	Author / Owner	Description of Changes	Approved By	Next Review Date
1.0	June 2026	Catrin Foulkes Headteacher	Initial policy creation	Temporary Governing Body	Summer 2027
1.1					
1.2					
2.0					
2.1					

Policy status
Non Statutory with annual review.

Consultation
This policy was established and reviewed by all school staff in consultation with the Child Looked After Co-ordinator and Governing Body.

Purpose
Every Child Matters, and within this context it is important that the Child Looked After is given the opportunity to flourish by:

- Staying safe
- Being healthy
- Enjoying, achieving and attaining
- Being involved
- Developing well-being

Roles and responsibilities of Nominated Teacher/Head teacher
Nominated Member of Staff: Resource Base Teacher

- Acts as advocate and co-ordinates support for the Child Looked After.
- Ensures that the school complies with Protocols for the Education of the Child Looked After.
- Ensures that there is a Personal Education Plan for each Child Looked After and includes appropriate targets.
  Ensures that any Additional Learning Needs are addressed in conjunction with the ALNCO and in accordance with the Additional Learning Needs Code for Wales 2021.
- Liaises with staff to ensure that they are aware of the Child Looked After in their care. This enables provision to be organised, with the key aim of helping them to achieve their academic potential and further their personal social development.
- Encourages learners to be fully involved in extra-curricular activities.
- Ensures that each Child Looked After has an identified member of staff such that they can discuss any concerns. This does not need to be the nominated teacher, but should be based on the child's own wishes.
- Ensures that systems are in place to identify and prioritise when a Child Looked After is underachieving. Early intervention is advantageous.
- Monitors attendance and reports any concerns to the EWO/ESW/Cluster Attendance Lead.
- Ensures that should a Child Looked After be identified at risk of exclusion, that contact is made with the Social Worker, Local Authority and Social Inclusion Co-ordinator.
- Attends Social Services Reviews and/or prepares a report that promotes the continuity and stability of their education.
- Liaises with carers keeping them informed but also urging them to be partners in the learner's education.
- Shows vigilance for any child protection issues and also checks carefully for any sign of a Child Looked After being bullied.
- Maintains comprehensive and up-to-date files on each learner and ensures that these are passed on should the learner move school.
- Reports to the Governing Body on the Child Looked After in the school and informs of relevant policy and practice developments (confidentiality respected).
- Participates in associated training.

The Head Teacher will:

- Emphasise that we have a special duty of care to safeguard
- Promote the education of the Child Looked After
- Offer stability, safety, continuity, positive relationships and individual care

Roles and responsibilities of other staff

All School Staff will:

- Have high expectations of the educational and personal achievements of the Child Looked After
- Positively promote the raising of a Child Looked After's self esteem
- Ensure that the Child Looked After is supported sensitively and that confidentiality is maintained
- Be familiar with the school's policy and guidance on the Child Looked After and respond appropriately to requests for information to support PEPs and Review Meetings
- Liaise with the Nominated Teacher where a Child Looked After is experiencing difficulties

Roles and responsibilities of the Governing Body

Named Governor for CAL: Mrs Mariette Roberts

The Governing Body will:

- Identify a Nominated Governor and teacher for all Children Looked After.
- Ensure that all Governors are fully aware of the legal requirements and guidance on the education of the Child Looked After.
- Ensure that the school's policies and procedures give the Child Looked After equal access in respect of:
  Admission to school
  National Curriculum and Examinations
  Out of school learning
- Liaise with the Head Teacher, Nominated Teacher and all other staff to ensure that the needs of the Child Looked After are being met

Implementation

The nominated teacher will liaise with Social Services, the relevant Children Looked After Co-ordinator, Head Teacher, members of staff and nominated Governor.

Equal Opportunities

All learners at Ysgol Awel y Mor are given equal opportunity. It is important to monitor the Child Looked After to ensure that strategies are in place to promote their development and success.

Additional Learning Needs

Attainments and achievements are regularly monitored and shared with relevant staff. If additional support is required, this is arranged through discussion with the ALNCO.

Arrangements for policy monitoring and evaluation

The nominated teacher will attend Review Meetings whenever practicable. The outcomes of such meetings are shared with the Head Teacher and relevant Class Teacher. (Confidentiality is respected)

The nominated teacher will periodically discuss progress with the nominated Governor. This will enable the Governing body to monitor and evaluate the progress made using the same criteria for other children in the same peer group. (Confidentiality is respected)